



ACQUISITION  
TECHNOLOGY  
AND LOGISTICS

OFFICE OF THE UNDER SECRETARY OF DEFENSE  
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WASHINGTON, DC 20301-3000

June 8, 2006

MEMORANDUM FOR DOD MEDICAL STANDARDIZATION BOARD

SUBJECT: Joint Standardization Board for Medical Materiel/Equipment

The attached charter establishing the Joint Standardization Board (JSB) for Medical Materiel/Equipment is approved. The objective of the JSB is to achieve common, mutually satisfactory solutions to shared requirements and problems. The JSB will:

- Authorize, approve and manage the development of specifications/standards (IAW DOD 4120.24-M, Defense Standardization Program, Policies and Procedures) that support the design, development and manufacture of medical materiel/equipment;
- Develop and improve joint processes and procedures to facilitate acquisition of medical materiel/equipment;
- Maximize interoperability; promote standardization; and conserve resources in support of Joint Service and Multinational Operations;
- Establish an effective, Department-wide forum for interoperability coordination, planning, and decision making;
- Provide the interface for commercial/military integration.

Your participation in the Defense Standardization Program's efforts to achieve standardization and interoperability for medical materiel/equipment is appreciated.

My focal point for JSBs is Mr. Mike Goy, Defense Standardization Program Office, (703) 767-6882, [Mike.Goy@dla.mil](mailto:Mike.Goy@dla.mil).

James D. Hall  
Defense Standardization Executive

Attachment  
As Stated



**CHARTER**  
**DOD JOINT STANDARDIZATION BOARD (JSB)**  
**FOR**  
**MEDICAL MATERIEL/EQUIPMENT**

**Name of Group:** DOD Joint Standardization Board for Medical Materiel/Equipment.

**Purpose:** The purpose of the DOD JSB for Medical Materiel/Equipment is to:

- Provide Senior level (USDAT&L) visibility for standardization and interoperability initiatives within the Medical Materiel domain.
- Establish DOD standards (IAW DOD 4120.24-M, Defense Standardization Program, Policies & Procedures) or Non-Government Standards as applicable.
- Improve interoperability of joint and coalition forces.
- Define joint doctrine, tactics, techniques and procedures.
- Establish standardized parts/components that have lowered costs, reduced inventories, shortened logistics chains and improved readiness.
- Develop joint solutions to issues that impact medical materiel standardization.
- Facilitate funding for specific efforts/projects related to standardization and interoperability goals and objectives.
- Provide the interface for commercial/military integration.

**Process:** The DOD JSB for Medical Materiel/Equipment will perform on a continuous basis those functions necessary to achieve standardization and interoperability objectives through the following:

- Participate in development of national and international standards.
- Promote commonality of component parts (as applicable) to enhance supportability.
- Promote standardization in designs for testing and evaluation.
- Interface with industry, academia and government agencies as needed to keep pace with progressing technology.
- Establish and maintain adequate and uniform technical records, i.e. background history and documentation.
- Provide mechanism for exchange of technical information amongst military departments, industry, and allied organizations as related to interoperability and commonality of equipment, components, and operational requirements.
- Facilitate coordination of draft documents with industry and industry associations to ensure quality and performance requirements meet the highest industry standards.

- Standardize all deployable medical systems (DEPMEDS) and medical assemblages to be standardized to the maximum extent possible, consistent with the missions of the Services, to enhance interoperability, increase efficiency, and maximize resources.
- Insure that standardized medical materiel/equipment shall be used in the total healthcare system to the greatest extent possible to achieve economies of scale, minimize wastage of outdated shelf-life items, and allow healthcare providers to use in peacetime what they will use during contingency operations.
- Insure that integrated materiel managers (IMMs) shall not procure items that deviate from the established essential characteristics of JSB-standardized items without the prior approval of the JSB membership.

**Authority:** Defense Standardization Executive (ADUSD/LP&P) Memo, Subject: Joint Standardization Boards, Dated: 6 June 2006.

**Membership:** Ideally, the Board should be composed of members from DOD and other government agencies, industry and industry associations, and academia. The Chairperson will be selected from the principal DOD/Federal Government members and rotated on a cycle determined by those members.

**Meetings and Procedures:** The JSB will meet a minimum of twice each fiscal year in open general sessions to perform the group's mission or upon request by a voting principal member. Meetings will be scheduled by the current Chairperson with random site selections to accommodate attendance by members. Representation from the principal member organizations at the action officer level (O5/O6 or civilian equivalent) is required for all meetings. Functional area and interested organizations will be invited to open general sessions. List of prioritized items will be made a matter of record in the general session and assigned an OPR to complete tasks as designated by the Chairperson. The Chairperson has the authority to schedule additional meetings or set up subcommittees and working groups in coordination with the principal members, as required, to perform the group's mission.

**Duration:** Serves as a continuous group or a specified life span.